



**TOWN OF EAST GWILLIMBURY  
APPLICATION FOR PRE-AUTHORIZED PAYMENT PLAN FOR  
WATER AND WASTEWATER BILLS**

The Town of East Gwillimbury now offers two pre-authorized payment plans for the payment of water/wastewater bills.

- Option One (PAP):** the full billed amount would be withdrawn on the bill due date
- Option Two (EPP):** an estimated annual usage is determined and divided by 12 monthly payments. Withdrawals will occur on the 19<sup>th</sup> of each month.

Once enrolled in the plan, it will continue until the Finance Department is notified in writing 30 days prior to your last deduction. Any payments not honoured by the bank for any reason, will incur a service charge levied against your water account by the Town of East Gwillimbury. East Gwillimbury has the right to cancel the payment plan if two installments fail to be honoured by your bank. I/we have certain recourse rights if any debits do not comply with this agreement. I/we have the right to receive reimbursement for any debit that is not authorized or inconsistent with this agreement. To obtain a reimbursement claim or for more information please contact your bank or [www.cdnpay.ca](http://www.cdnpay.ca). Please note you do not need to re-apply to the program in subsequent years.

**I/we wish to enroll in the pre-authorized option selected above.**

**Start date:** \_\_\_\_\_

**Water account number: (12 digits):** \_\_\_\_\_

**Service address:** \_\_\_\_\_

**Name(s):** \_\_\_\_\_

**Phone number:** \_\_\_\_\_  
Home/Cell Business

**Email address:** \_\_\_\_\_

I/We authorize the Town of East Gwillimbury to debit my/our bank for the purpose of paying Town water/wastewater bills, in accordance with this program.

**I/We have attached a VOID cheque to this application.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- For joint accounts requiring more than one signature, all parties must sign this application.
- To participate in the program your account **must** be current.
- For information contact 905 478-4282
- Mail completed form with voided cheque to: 19000 Leslie Street, Sharon, Ontario L0G 1V0 **OR**
- Email completed form with voided cheque to: [waterbilling@eastgwillimbury.ca](mailto:waterbilling@eastgwillimbury.ca)