

Heavy & Oversize Load Application

A Permit is required, when travelling on Municipal roads within the city limits of Thunder Bay, if the dimensions and or weight of your vehicle and load combined exceed the limits set out in the *Highway Traffic Act*. For questions about this permitting process, contact the City of Thunder Bay, Engineering Division at 807.625.2266.

The Ontario Ministry of Transportation (MTO) has jurisdiction over the King's Highways in Ontario. For questions about their oversize/overweight program, contact the MTO Permit Office directly.

SIZE AND WEIGHT (in metric units) OF LOAD(S) BEING MOVED:

If applying for an annual permit, indicate the anticipated maximum size and weight. Loads exceeding these limits must be reported to the City of Thunder Bay prior to the move and may require additional permits.

Height: _____ Width: _____ Length: _____ Weight: _____

CONTACT INFORMATION: (Please print)

NAME OF APPLICANT			
STREET	CITY	PROVINCE	POSTAL CODE
PHONE	EMAIL		
NAME OF CARRIER (if different from applicant)			
STREET	CITY	PROVINCE	POSTAL CODE
PHONE	EMAIL		

TYPE OF PERMIT AND FEE:

Single Trip Permit (\$126)..... Annual Permit (\$262).....

UNIT(S) BEING USED IN MOVE:

YEAR/MAKE/MODEL	LICENSE PLATE NUMBER	NUMBER OF VEHICLES
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Description: (e.g. 4 axle tractor, 3 axle jeep, 3 axle steerable trailer)

Attach a separate page if more space is required. Such additional information will be considered part of the application.

DESCRIPTION OF LOAD:

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PROPOSED MOVEMENT DETAILS:

DATE OF MOVE (YYYY-MM-DD)	TIME OF MOVE (From) : <input type="checkbox"/> AM <input type="checkbox"/> PM	TIME OF MOVE (To) : <input type="checkbox"/> AM <input type="checkbox"/> PM
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Moves must be made between sunrise and sunset only.

DETAILS OF ROUTE:

Provide details of the proposed route below and include map.

If applying for an annual permit, indicate all known starting points and destinations along with anticipated routes. Should the route(s) change, the City of Thunder Bay must be notified prior to the move.

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Attach a separate page if more space is required. Such additional information will be considered part of the application.

Special conditions apply to the areas listed below. Use of these routes must be noted here and may require additional Permits:

- Main Street Bridge (Intercity)
- James Street Underpass
- Pacific Avenue Bridge (East End)
- Strathcona Avenue/Lakeshore Drive Underpass

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NOTE: The undersigned acknowledges that notwithstanding the issuance of a Permit pursuant hereto; the owner, operator and mover of any vehicle, object or contrivance are responsible for all damages that may be caused to the highways or streets by reason of the driving, operation or moving thereof. Proof of insurance must be provided, naming the City as Additional Insured in accordance with the Certificate of Insurance attached as Schedule 'C'.

By completing this application, the applicant has understood and accepted the conditions of the declaration and has authorization to make such declarations on behalf of the carrier.

SIGNATURE OF APPLICANT

DATE (MM-DD-YYYY)

IMPORTANT NOTE: It is the applicant's responsibility to review the *Dimensions* table listed below to determine if the load(s) they are applying for requires an escort and/or if any impacted services need to be notified of the move.

It is the applicant's responsibility to contact all impacted services and ensure that the City of Thunder Bay, Engineering division is provided written approval prior to the permit being issued. Applicant must also make all necessary arrangements and pay the cost of escorts where required.

Should a police escort be needed, the Thunder Bay Police Paid Duty application is available online at www.thunderbaypolice.ca/organizational-structure/governance/paid-duty. Questions should be emailed to paidduty@thunderbaypolice.ca.

If the load is exceptionally large and/or heavy, a structural review of the route may be needed which could result in delays.

DIMENSIONS

HEIGHT	Greater than 4.15 m (13.61 ft)	Police Escort Required	Notify ALL on Contact List
WIDTH	2.61 m to 3.99 m (8.56 – 13.09 ft)	No Escort Required	Notify Thunder Bay Police Traffic Sergeant & Finance/Paid-Duty Coordinator ONLY
	4.00 m to 4.99 m (13.12 - 16.37 ft)	Private Escort Required	
	5.00 m (16.40 ft) and Greater	Police Escort Required	
LENGTH	23.01 m to 36.75 m (75.49 - 120.57 ft)	No Escort Required	Notify Thunder Bay Police Traffic Sergeant & Finance/Paid-Duty Coordinator ONLY
	36.76 m to 45.74 m (120.60 - 150.06 ft)	Private Escort Required	
	45.75 m (150.09 ft) and Greater	Police Escort Required	
WEIGHT	Greater than 63,500 kg (139,993 lb)	Axle Configuration Required	Include with Application

CONTACT LIST

SERVICE	CONTACT	PHONE/EMAIL	FAX
Thunder Bay Police	Traffic Sergeant	807.684.1200	807.346.1206
Thunder Bay Police	Finance/Paid-Duty Coordinator	807.684.1281	807.346.0775
Synergy North	VP Lines & Operations	807.343.1176 or clerks@synergynorth.ca	807.344.3032
Tbaytel	Outside Plant Engineering Clerk	oversizedloadrequests@tbaytel.com	
Rogers Communication	Project Coordinator	sarah.hill@rci.rogers.com	
Traffic & Street Lighting	Supervisor	807.684.2453	807.346.5993

PROOF OF LIABILITY INSURANCE WILL BE ACCEPTED ON THIS FORM ONLY
THE CORPORATION OF THE CITY OF THUNDER BAY

CERTIFICATE OF INSURANCE
(HEAVY & OVERSIZED LOAD)

Equipment to be Moved:	Date of Move:

NAMED INSURED(S): _____

AND THE CORPORATION OF THE CITY OF THUNDER BAY as Additional Insured but only with respect to potential liability arising out of the activities of the Named Insured.

POLICY	COMPANY & POLICY NO.	DATE		LIMITS OF LIABILITY
		EFFECTIVE	EXPIRATION	
GENERAL LIABILITY BODILY INJURY PROPERTY DAMAGE				Minimum Requirement \$2,000,000 Inclusive per occurrence
AUTOMOBILE LIABILITY (must cover all vehicles owned by or operated by or on behalf of Insured) BODILY INJURY PROPERTY DAMAGE				Minimum Requirement \$2,000,000 Inclusive per occurrence
OTHER (Describe)				

IMPORTANT: This Certificate confirms that Policies listed above are in full force and effect and that these Policies will not be amended to materially restrict coverage as set out in this Certificate or cancelled without thirty (30) days prior written notice being given to The Corporation of the City of Thunder Bay, and further that the General Liability Policy listed above includes all coverages outlined under (1), (2), (3) and (4) below.

GENERAL LIABILITY COVERAGE INCLUDES:

- 1) Completed Operations
- 2) Non-Owned Automobile Liability
- 3) Broad Form Property Damage
- 4) Cross Liability

DATE (MM-DD-YYYY)

NAME OF INSURANCE BROKER

ADDRESS OF INSURANCE BROKER

SIGNATURE OF AUTHORIZED REPRESENTATIVE OF
INSURANCE COMPANY