



## THE CORPORATION OF THE TOWN OF EAST GWILLIMBURY

### BY-LAW NUMBER 2015 - 078

#### **A BY-LAW TO ESTABLISH FEES OR CHARGES FOR VARIOUS SERVICES OR ACTIVITIES PROVIDED BY THE TOWN OF EAST GWILLIMBURY**

WHEREAS the *Planning Act*, R.S.O. 1990, c. P.13, as amended, Section 69 authorizes the establishment of a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or committee;

WHEREAS the *Municipal Act*, S.O. 2001, c. 25, Section 391, authorizes a municipality to pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; for the use of its property, including property under its control; and for capital costs payable by it for sewage and water services or activities which will be provided or done by or on behalf of it after the fees or charges are imposed;

WHEREAS Council has passed various by-laws imposing fees and charges for a variety of services the Town provides; and

WHEREAS it was deemed necessary to establish a consolidated fees and charges by-law for The Corporation of the Town of East Gwillimbury that would benefit all users.

NOW THEREFORE the Council of the Corporation of the Town of East Gwillimbury enacts as follows:

1. THAT this By-law shall be known as the Fees and Charges By-law.
2. THAT Schedules "A" to "L" attached hereto, are hereby approved and declared to form part of this By-law:

Development Services	Schedule A
Community Infrastructure and Environmental Services	Schedule B
Community, Parks, Recreation and Culture Services	Schedule C
Legal Services	Schedule D
General Fees	Schedule E
Finance Department	Schedule F
Emergency Services	Schedule G
Clerks Department	Schedule H

Water and Wastewater Services  
By-law Branch and Licensing  
Public Works  
Parks and Recreation

Schedule I  
Schedule J  
Schedule K  
Schedule L

3. THAT the fees and charges set out in Schedules “A” to “L” attached to this By-law shall apply to every request made to The Corporation of the Town of East Gwillimbury, any Town Department or any officer or employee of the Town, including but not limited to fees or charges for requests for documents, reports, letters and other information whether written, printed or electronically produced or stored or produced or stored in any other manner, searches, inspections, applications, permits, programmes and the use of its facilities or properties, or for any other service or activity provided by the Town to any person or any other authorized costs payable by the Town.
4. THAT on an annual basis, effective January 1<sup>st</sup> of each year, all fees and charges may be indexed based on the Ontario Consumer Price Index (All-items) for October of the previous year.
5. THAT the fees as listed in Schedules “A” to “L” will be subject to the Harmonized Sales Tax (H.S.T.) where applicable.
6. THAT should any part of this By-law, including any part of Schedules “A” to “L”, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is the stated intention of Council that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of Schedules “A” to “L”, shall continue to operate and to be in force and effect.
7. THAT no request by any person for any information, service or activity described in Schedules “A” to “L” will be processed or provided unless and until the person requesting the information, service or activity has paid the applicable fee in the prescribed amount as set out in Schedules “A” to “L” attached to this By-law.
8. THAT if for any reason any fees owing to the Town remain unpaid after thirty (30) days, the amount outstanding shall bear interest at the rate of 1.25% per month until it is paid in full.
9. THAT any fees that are owing to the Town and that are unpaid, are a debt to the Town and together with all interest and penalties accrued thereupon, may be collected by the Town by any action it considers necessary and as it may be permitted by law, or may be collected in the same manner as municipal taxes.
10. THAT By-laws 2002-60, 2002-121, 2002-123, 2002-124, 2002-126, 2004-103, 2008-83, 2009-20, 2011-050, 2011-093, 2011-141, 2013-018, 2014-077 and 2014-129 are hereby repealed.

11. THAT the fees and charges set out in Schedules “A” to “L” of this by-law shall supersede any fees and charges set out in any preceding by-laws.

12. THAT this By-law shall come into full force and effect on September 1, 2015.

ENACTED and PASSED this 21<sup>st</sup> day of July, 2015.

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Virginia Hackson, Mayor

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Fernando Lamanna, Municipal Clerk

## Schedule “A” To By-law 2015-078

### Development Services

	Service Provided	Fee	Unit of Measure
<b>Community Design Plan</b>			
1	Development Area Plan	\$2,056	Per hectare
<b>Master Servicing Plan</b>			
2	Master Servicing Plan Review	\$1,028	Per hectare
<b>Official Plan Amendment</b>			
3	Major Application (see notes below)	\$41,120	Per application
4	Minor Application (see notes below)	\$16,448	Per application
<b>Zoning By-law Amendment</b>			
5	Major Application (see notes below)	\$19,018	Per application
6	Minor Application (see notes below)	\$10,845	Per application
7	Ontario Municipal Board Fee	\$134.90	Per application
8	Removal of Holding Symbol	\$5,633	Per application
<b>Temporary Use By-law</b>			
9	Temporary Use By-law Application	\$7,124	Per application
<b>Site Plan Application</b>			
10	Oak Ridges Moraine – Simple	\$925	Per application
11	Oak Ridges Moraine – Complex	\$2,056	Per application
12	Submission Fee (including amendments)	\$4,112	Per application
	Plus: Commercial/Industrial/Institutional (new building construction, or Multiple Residential (new building construction))	\$1.64	Per square metre
	Plus: Commercial/Industrial/Institutional/Multiple Residential (new parking area construction) (maximum of \$2,000)	\$180	Per unit
13	Agreement Preparation Fee	\$0.72	Per square metre
	Plus: Commercial/Industrial/Institutional (new building construction, or Multiple Residential (new building construction))	\$951	Per application
	Plus: Commercial/Industrial/Institutional/Multiple Residential (new parking area construction)	\$0.64	Per square metre
	(maximum of \$770)	\$0.30	Per square metre
14	Agreement Registration Deposit	\$1,784	Per application
15	Exemption Request Fee	\$139	Per application
<b>Subdivision and Condominium Plan Review</b>			
16	Subdivision Application	\$0	Per application
	Plus: Single Detached & Multi Residential, or Commercial/Industrial/Institutional	\$154	Per lot or unit
	(maximum of \$77,000 for ICI)	\$694	Per hectare
17	Extension of Draft Proposal	\$4,061	Per application
18	Revise or Alter an Approval of a Draft Plan of Subdivision (includes modifications to draft approval plans and applications to change conditions of draft plan approval)	\$4,061	Per application
	Plus: Single Detached & Multi Residential, or Commercial/Industrial/Institutional	\$103	Per lot or unit
	(maximum of \$33,000 for ICI)	\$74	Per hectare

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
19	At Request for Subdivision Agreement	\$17,990	Per application
	Plus: Single Detached & Multi Residential:		
	0 – 50 units	\$411	Per lot or unit
	51 – 400 units	\$350	Per lot or unit
	400+ units, or Commercial/Industrial/Institutional	\$329 \$226	Per lot or unit Per hectare
20	At Agreement Completion	\$0	Per application
	Plus: Single Detached & Multi Residential Units:		
	0 – 50 units	\$411	Per lot or unit
	51 – 400 units	\$350	Per lot or unit
	400+ units, or Commercial/Industrial/Institutional	\$329 \$226	Per lot or unit Per hectare
21	Agreement Administration Deposit	\$14,248	Per application
<b>Committee of Adjustment Application</b>			
22	Minor Variance	\$1,028	Per application
23	Consent	\$3,084	Per application
24	Certificate of Validation	\$2,056	Per application
25	Foreclosure of or Exercise of a Power of Sale in a Mortgage or Charge	\$2,056	Per application
26	Easements (Leases, etc. > 21 years)	\$2,056	Per application
27	Change of Consent Conditions and/or Re-circulation of Notice	\$1,028	Per application
<b>Part Lot Control Application</b>			
28	Part Lot Control	\$7,710	Per application
	Plus: Per lot or unit fee	\$154	Per lot or unit
<b>File Maintenance</b>			
29	Official Plan Amendment (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request
30	Zoning By-law Amendment (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request
31	Minor Variance (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request
32	Plan of Subdivision (Files open for 2 years or more and applicant requests not to close file and/or draft plan approval remains in effect)	\$5,397	Per request
33	Site Plan (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request
34	Part Lot Control (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request
35	Consent (Files open for 2 years or more and applicant requests not to close file)	\$5,397	Per request

## **Notes to Schedule “A” of By-law 2015-078**

### **Official Plan Amendments**

For purposes of this By-law as it pertains to Official Plan Amendments, the following shall apply:

**Minor:** An application for a minor, site specific and small scale amendment or exception to Official Plan policies having limited impact or policy implications beyond the subject lands. An application is deemed to be minor if it proposes a modification to an existing policy but does not propose the re-designation of the lands to which the application applies.

**Major:** An application to amend the Official Plan that is more significant in scale and scope than minor official plan amendments and which may have a greater impact or policy implications beyond the subject lands. A site specific application could also fall in this category, if considered to represent large scale redevelopment or significant change in use. An application involving significant changes to the text or policies of the Official Plan would also fall in this category.

### **Zoning By-law Amendments**

For the purposes of this By-law as it pertains to Zoning By-law Amendments, the following shall apply:

**Minor:** An application for a minor and small scale zoning amendment having no significant impact on adjoining lands.

**Major:** An application for a Zoning By-law Amendment that is more significant in scale and scope than a minor zoning amendment and which may have greater impact beyond the subject lands.

## Site Plan Applications

For the purposes of this By-law as it pertains to Site Plan Applications, the following shall apply:

<b>Allocation of development to the simple and complex site plan development approval procedures</b>		
<b>Area / Development Class</b>	<b>Column 1 Simple Site Plan Development Approval Procedure (Designate Approval)</b>	<b>Column 2 Complex Site Plan Development Approval Procedure (Council Approval)</b>
<b>1. Protected Areas in the Town of East Gwillimbury Zoning By-law</b>		
Lands within the Oak Ridges Moraine Core (ORMC) and Oak Ridges Moraine Core Buffer (ORMCB) zones and the Wellhead Protection Area Zone, in the Town of East Gwillimbury Zoning By-law 97-50, as amended		X
Oak Ridges Moraine Landform Conservation Areas Categories 1 and 2 as indicated in Schedule "B" of Town of East Gwillimbury Zoning By-law 97-50, as amended		X
<b>2. Classes of Development Specified in the Oak Ridges Moraine Conservation Plan</b>		
The construction of a building or buildings with a ground floor area of 500 m <sup>2</sup> or more		X
Major recreational uses that require large-scale modification of terrain, vegetation or both and usually also require large-scale buildings or structures, including but not limited to golf courses, serviced playing fields and ski hills		X
Institutional uses in the Hamlet of Holt	X	
<b>3. Specific Classes of Development</b>		
<b>Agricultural</b>		
Mushroom growing houses, specialized farm uses as defined by Zoning By-law 97-50, as amended	X	
Commercial riding facilities		X
<b>Commercial</b>		
All commercial development		X
<b>Industrial</b>		
All industrial development		X

<b>Allocation of development to the simple and complex site plan development approval procedures</b>		
<b>Area / Development Class</b>	<b>Column 1 Simple Site Plan Development Approval Procedure (Designate Approval)</b>	<b>Column 2 Complex Site Plan Development Approval Procedure (Council Approval)</b>
<b>Institutional</b>		
Institutional uses comprising schools, places of worship, day care centre, hospitals, nursing homes, clinics, colleges and universities, religious retreats, conference centres and meeting halls		X
<b>Recreational</b>		
Privately operated recreational facilities		X
<b>Residential</b>		
Home occupations, temporary dwellings, expansions whether access is from a public or private road or right-of-way, or single family residential	X	
Multiple residential or senior citizens' accommodation		X
<b>Additions</b>		
Notwithstanding the above provisions of Schedule B, minor additions to buildings legally existing on November 15, 2001 comprising a maximum 10% of existing gross floor area or 90 m <sup>2</sup> , whichever is the lesser	X	

## Schedule “B” To By-law 2015-078

### Community Infrastructure and Environmental Services

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Engineering Administration Fee for Plans of Subdivision	4%	Of estimated construction costs
2	Consultant's Fee – where consultants are retained, the developer will be required to pay for the cost of the consultant and provide an administration fee to the Town	10%	Of consultant's fees
3	Site Plan Review – Initial Application	\$1,234	Per hectare
	Plus: Fee for all external works and internal trunk servicing, where applicable	4%	Of estimated construction costs
4	Site Plan Review – Infill Development	\$771	Per application
	Plus: Per Square Metre Fee	\$0.26	Per square metre

**Notes:**

1. The engineering fee will be based upon tendered costs. The tendered costs shall exclude internal contingencies and provisional items. The Town reserves the right to review actual costs and adjust related fees under exceptional circumstances where additional effort is required. For additional clarity, the tendered cost of the engineering works includes 25% of the cost of earthworks and 100% of the cost of all other works.

## Schedule “C” To By-law 2015-078

### Community, Parks, Recreation and Culture Services

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
<b>Park Development Review</b>			
1	Parks Administration Fee for Plans of Subdivision	4%	Of parks construction costs
2	Consultant's Fee – where consultants are retained, the developer will be required to pay for the cost of the consultant and provide an administration fee to the Town.	10%	Of consultant's fees
3	Site Plan Review – Initial Application	\$977	Per hectare
	Plus: Fee for all external works and internal urban design works	4%	Of estimated construction costs
4	Site Plan Review – Infill Development	\$771	Per application
	Plus: Per Square Metre Fee	\$0.26	Per square metre

**Notes:**

1. The parks administration fee will be based upon tendered costs. The tendered costs shall exclude internal contingencies and provisional items. The Town reserves the right to review actual costs and adjust related fees under exceptional circumstances where additional effort is required.

## Schedule “D” To By-law 2015-078

### Legal Services

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Subdivision Agreement (minimum)	\$9,766	Per agreement
2	Site Plan Agreement (minimum)	\$1,542	Per agreement
3	Development Agreement	\$2,056	Per agreement
4	Simple Miscellaneous Agreement (minimum)	\$1,542	Per agreement
5	Complex Agreement (minimum)	\$10,280	Per agreement
6	Part Lot Control	\$360	Per agreement
7	No Pre-Sale Agreement	\$7,196	Per agreement
8	Release of Instrument	\$308	Per agreement
9	Property Standards Order – Registration and Release	\$283	Per agreement
10	Postponement	\$206	Per agreement
11	Compliance	\$206	Per agreement

**Note:**

1. The legal fees may be increased based on complexity and nature of the agreement document or service, at the discretion of the Town Solicitor. In this event, a base hourly rate of \$275 per lawyer and \$110 per law clerk will be applied. In the event that outside counsel is used, the applicant will bear the cost of outside counsel, plus a 10% administration fee of the invoice.

## Schedule “E” To By-law 2015-078

### General Fees

<b>Additional Fees</b>			
	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Revisions to Application (This fee is required should revisions be made whereby re-circulation is required. The fee must accompany the request for revision)	\$1,028	Per revision
2	Additional Open House or Public Meetings Required by Council or Staff	\$1,619	Per additional meeting
3	Special Studies/Peer Reviews/Consultant Cost if required will be paid by the applicant (In the event that additional costs are incurred by the Town for supplementary consultant costs, special studies necessitated by, or the peer review of studies in support of an application, the said additional costs shall be paid by the applicant in the manner and amount to be determined by the Town)	As established by the Town	
<b>Miscellaneous Fees</b>			
	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
4	Publications (Individual copies of Official Plan, Community Plans, Zoning By-law, etc.)	\$61.68	Each
5	Status Charts and Maps	\$20.56	Each
6	Zoning Confirmation Letters	\$56.54	Each
7	Photocopies: Per Page Large Scale Per Page	\$0.62 \$8.22	Per Page Per Page
8	GIS Maps: Small Black and White (up to 11" x 17") Small Colour (up to 11" x 17") Large Black and White (up to 36" x 50") Large Colour (up to 36" x 50")	\$7.20 \$18.50 \$11.31 \$42.15	Per Map Per Map Per Map Per Map

## Schedule “F” To By-law 2015-078

### Finance Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Tax Bill Reprint	\$15	Per bill
2	Tax and Water Certificate	\$110	Per account
3	Official Tax Receipt Letter for Government Agencies	\$30	Per document
4	Detailed Analysis of Tax Account	\$10	Per property, per tax year
5	New Tax Account – Set Up Fee	\$30	Per property
6	Tax Account Ownership Change	\$30	Per property
7	Tax Sale	Fee charged as invoiced to the municipality + \$25 administrative fee per step	
8	Adding Arrears to Tax Roll	\$25	Per account
9	Water Bill Reprint	\$15	Per account
10	New Water Account – Set Up Fee	\$30	Per property
11	Water Account Ownership Change	\$30	Per property
12	Returned Cheques	\$50	Per cheque
13	Payment Recalled by the Bank (no charge on first recall)	\$20	Per item
14	Additional EDI Payment Error Correction (no charge on first correction)	\$20	Each
15	Special Research / Info Request	Actual cost + \$20 Administration Fee	

## Schedule “G” To By-law 2015-078

### Emergency Services Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	<b>Accessory Apartment Registration (per 2-unit house):</b> Upon Initial Registration Upon Completion of Inspections Prior to Approval of Registration	\$616 \$616	Per registration Per registration
2	<b>Apartment/Office Inspection:</b> Multi-storey Building – Base Each Additional Floor	\$145 \$50	Per request Per floor
3	Board and Lodging Homes Inspection	\$145	Per request
4	Day Care Home Inspection	\$145	Per request
5	Day Nurseries Inspection	\$145	Per request
6	Homes for Special Care Inspection	\$145	Per request
7	<b>Industrial Inspection:</b> Single or Multiple Occupancy Up To 2,000 m <sup>2</sup> Each Additional 100 m <sup>2</sup> or Part Thereof Each Tenant Space (unit)	\$145 \$50 \$50	Per request Per request Per request
8	LLBO Inspection (Special Occasions, Patios and Premises)	\$145	Per request
9	Trade Shows and Special Function(s) Inspection	\$185	Per request
10	<b>Third and subsequent false fire alarm per building in a calendar year:</b> For the first hour or part thereof For each additional half hour of part thereof	\$410 \$205	Per vehicle Per vehicle
11	<b>Emergency Services Attendance for Non-compliance With Any Provision of the By-law Permitting the Setting of Fires Where Fire Suppression is Not Needed:</b> For the first hour or part thereof (per vehicle) For each additional half hour of part thereof (per vehicle)	As Established by the Ministry of Transportation	
12	<b>For Attendance of Each Fire Apparatus Needed to Extinguish or Control Open Air Burning:</b> For the first hour or part thereof (per vehicle) For each additional half hour of part thereof (per vehicle)	As Established by the Ministry of Transportation	
13	<b>Ice, Water or Other Technical Rescue:</b> For the first hour or part thereof (per vehicle) For each additional half hour of part thereof (per vehicle)	As Established by the Ministry of Transportation	
14	<b>Motor Vehicle Fire and Collision Response:</b> Highway Accidents (Under Authority of MTO) (per vehicle) On Regional or Municipal Roads (per vehicle)	As Established by the Ministry of Transportation	
15	<b>Paid Duty Truck Standby:</b> For the first house of part thereof (per vehicle) For each additional half hour or part thereof (per firefighter)	As Established by the Ministry of Transportation \$45 Per half hour or part thereof	
16	Annual Fire Permit (for the calendar year)	\$35	Per permit
17	Oversized Fire Burning Permit (Approved)	\$172	Per permit
18	Special Fire Burning Permit	\$500	Per permit
19	Fireworks Permit (Consumer)	\$75	Per permit
20	Fireworks Permit (Theatrical)	\$300	Per permit

21	Incident Report / File Search	\$109	Per request
22	<b>Resident:</b> Mortgage Clearance Change of Ownership	\$145 \$145	Per request Per request
23	Building Plans Review (minimum charge of \$52)	\$0.10	Per square foot

## Schedule “H” To By-law 2015-078

### Clerks Department Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Marriage Licence	\$125	Per licence
2	Civil Service (fee is non-refundable)	\$250	Per service
3	Provide Witness for Civil Service Marriage Service	\$50	Per witness
4	<b>Affidavits / Commissioning:</b> For First Document	\$20	Per document
	For Each Additional Document	\$5	Per document
5	<b>Certified Copies:</b> For First Document	\$20	Per document
	For Each Additional Document	\$5	Per document
6	Processing Ontario Municipal Board Appeals	\$200	Per appeal
7	Freedom of Information Request	As established by MFIPPA	
8	Lottery (legislated by Province)	3% of prize value	

## Schedule "T" To By-law 2015-078

### Water and Wastewater Service Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Turn Water On/Off – Regular Hours Note: Turn water off at the curb to enable customer to perform internal plumbing repairs, then turn water back on. Both shut-off and turn-on occur within normal field staff working hours (7:30 AM to 4:00 PM Monday to Friday).	\$40	Each
2	Turn Water Off – After Hours Note: Turn water off at the curb to enable customer to perform internal plumbing repairs. Water shut-off performed outside normal field staff working hours (4:00 PM to 7:30 AM weekends & holidays).	\$230	Each
3	Turn Water On – After Hours Note: Turn water back on. Water shut-off performed outside normal field staff working hours (4:00 PM to 7:30 AM weekends & holidays).	\$230	Each
4	Fire Hydrant and Meter Use Note: Monthly rental fee for use of fire hydrant (minimum one month fee will be charged)	\$200 Plus cost of water at current water rate	Each, plus per cubic metre
5	Fire Hydrant Meter Refundable Deposit Note: Deposit against damage to hydrant, meter or backflow prevention device. Refundable minus cost of meter rental, testing/maintenance fee, installation/removal fee and actual water used. Any damages will be billed at cost-plus.	\$5,000	Each
6	Hydrant Meter Installation or Removal Cost Note: Field staff time to install or remove meter & backflow prevention device. When moving a meter from one site to another for the same customer, both removal & installation fees apply.	\$138	Each
7	Bulk Water Sales Note: Water sold at current approved rates through self-serve pre-paid metered system (similar to store self-serve gas pump) per cubic meter.	To be charged at current water rate	
8	Hydrant Flow Test Note: Support services to flow testing (i.e. hydrant)	Cost-plus	
9	Backflow Prevention Compliance Processing Fee Note: Administration of "Order to Comply" issued for owners who fail to comply with the Backflow Prevention By-Law.	\$215	Each
10	Water Service Connection Fee (Infill Homes) Note: Work to be carried out by the Town or Town Contractor. Additional Charge for Water Meter	Cost-plus	
11	Water Service Connection Fee (Existing Serviced Lot, Where Applicable) Fee for connecting to existing service connection on a pre-serviced lot Note: Special Service Connection Area fees vary.	\$1,640 Or as outlined in Special Service Connection Area	
<b>New Development Meter Costs</b>			
Note: Supply and install water meter and remote readout device			
12	Subdivision Agreement: 5/8 inch by 3/4 inch	\$450	Per Meter
13	Infill Homes: 5/8 inch by 3/4 inch	\$450	Per Meter
14	Infill Homes: 3/4 inch	\$510	Per Meter

15	Infill Homes: 1 inch	\$560	Per Meter
16	Infill Homes: 1 1/2 inch	\$1,020	Per Meter
17	ICI: 2 inch	\$3,300	Per Meter
18	ICI: 3 inch	\$5,200	Per Meter
19	ICI: 4 inch	\$6,900	Per Meter
20	ICI: 6 inch	\$10,400	Per Meter
21	Protectus 4 inch	\$10,400	Per Meter
22	Protectus 6 inch	\$14,600	Per Meter
23	Protectus 8 inch	\$17,900	Per Meter
24	Protectus 10 inch	\$24,000	Per Meter
<b>Meter Removal Costs</b>			
Note: Cost to remove a meter prior to the building being demolished and/or the water service being decommissioned or abandoned. Failure to have the meter removed prior to the building being demolished will incur a penalty equal to twice the applicable removal fee.			
25	Residential Water Meter: 5/8 inch by 3/4 inch	\$140	Per Meter
26	Residential Water Meter: 3/4 inch	\$140	Per Meter
27	Residential Water Meter: 1 inch	\$190	Per Meter
28	ICI: 1.5 inch	Cost-plus	
29	ICI: 2 inch	Cost-plus	
30	ICI: 3 inch and over	Cost-plus	
<b>Meter Replacement Costs</b>			
Note: Cost to replace a meter that has been frozen or damaged through the owner's misuse or negligence. Please note: Water meters over 1" must be installed by a licensed plumber. ICI installation cost is the responsibility of the purchaser.			
31	Residential Water Meter: 5/8 inch by 3/4 inch	\$450	Per Meter
32	Residential Water Meter: 3/4 inch	\$510	Per Meter
33	Residential Water Meter: 1 inch	\$560	Per Meter
34	Residential Water Meter: 1.5 inch	\$1,020	Per Meter
35	ICI: 2 inch	\$3,300	Per Meter
36	ICI: 3 inch	\$5,200	Per Meter
37	ICI: 4 inch	\$6,900	Per Meter
38	ICI: 6 inch	\$10,400	Per Meter
39	Protectus 4 inch	\$10,400	Per Meter
40	Protectus 6 inch	\$14,600	Per Meter
41	Protectus 8 inch	\$17,900	Per Meter
42	Protectus 10 inch	\$24,000	Per Meter
<b>Water Meter Testing Fee</b>			
Note: Testing fee includes cost to replace and test a meter suspected of inaccurate readings			
43	5/8 inch by 3/4 inch Volumetric Test and Meter Replacement	\$750	Per Meter
44	3/4 inch Volumetric Test and Meter Replacement	\$810	Per Meter
45	1 inch Volumetric Test and Meter Replacement	\$860	Per Meter

46	1.5 inch Volumetric Test and Meter Replacement	\$1,320	Per Meter
47	2 inch Volumetric Test and Meter Replacement	\$3,600	Per Meter
48	3 inch Volumetric Test	\$300	Per Meter
49	4 inch Volumetric Test	\$300	Per Meter
50	6 inch Volumetric Test	\$300	Per Meter
51	Protectus meters and/or additional tests	Cost-plus	
<b>Construction Water</b>			
Cost of water used during construction of a subdivision or site plan. Cost includes water used during chlorination and flushing, as well as during construction.			
52	Building Lot Construction	\$50	Per lot
53	Apartment Unit Construction Water Note: Per apartment or condo unit based on 15 cubic metres	To be charged at current water rate	
54	Commercial Lot Construction Water Note: Per hectare calculated on total lot area based on 1000 cubic metres per hectare.	To be charged at current water rate	
<b>Inside Meter Reading</b>			
Note: The Town's meter readers use a remote readout device to obtain readings quickly and without disturbing the customers. Customers who refuse to have a remote readout device installed will be charged a fee for each reading in order to recover the additional time and effort required to obtain a meter reading.			
55	Meter Read by East Gwillimbury Operator	\$150	Per reading
56	Flat Rate Water Charge Note: All water service connections to the East Gwillimbury's system are required to be metered. Owners who refuse to have a meter installed will be charged a flat-rate volume estimated as twice the average residential consumption of 1 cubic metre/day/account.	Flat Rate = 15 m <sup>3</sup> * occupancy per household * Current water rate	
57	Meter in Chamber read where remote not installed Note: Large water meters installed in underground chambers should have a remote readout device on the surface. Customers who do not have a remote readout device will be charged for staff time to enter confined space (the chamber) while complying with provincial safety regulations, and obtain a reading.	\$435	Per read
58	Missed appointment or service refusal Note: The fee will be charged to customers who make an appointment for services provided by East Gwillimbury staff and miss the appointment without notifying the East Gwillimbury in advance, and to customers who refuse to allow East Gwillimbury staff or contractor access to the water meter in accordance to the East Gwillimbury's Water Use By-Law.	\$50 Per missed appointment	
<b>Records Search</b>			
59	Per address Note: Fee to recover staff time for records searches in regards to sewage backup, flooding or other history.	\$75	Per request
60	Multiple addresses Note: Water servicing inquiries or other inquiries relating to 5 or more addresses to a maximum of 10	\$375	Per request
<b>Subdivision and Site Plan Administration Fees</b>			
61	Drinking Waterworks Permit Approval Fee Note: Review and approval of Drinking Waterworks Permit application for watermain addition or replacement.	\$1,200	Each
62	Unassumed Subdivision Emergency Response Note: Recovery of costs associated with responding to emergency calls in unassumed subdivisions (broken water pipe, blocked sewer main or lateral, etc.).	Cost-plus	

63	Anti-tamper device repair/reinstallation Note: Fee for repair or replacement of anti-tamper devices damaged or removed from unassumed areas.	\$560	Per device
<b>Chlorine Residential Maintenance prior to Acceptance</b> Note: Labour cost and water used in flushing to maintain chlorine residual until acceptance for maintenance.			
64	Residential Subdivisions (does not apply to infill homes)	Cost-plus	
65	ICI Subdivision	Cost-plus	
66	Regulatory Water Sampling and Testing Fee (residential subdivisions only) Note: Regulatory water quality testing until assumption	Cost-plus	
<b>Lateral Inspection and Clearing Blockage</b> Note: CCTV inspection of sanitary sewer lateral and removal of any blockages found. The fee applies only for blockages on Private side, or blockages on East Gwillimbury side caused by owner's negligence or abuse (i.e. dumping grease or acids in the sewer).			
67	Private Side - Residential	Cost-plus	
68	Private Side - ICI	Cost-plus	
69	East Gwillimbury Side (not caused by Owner)	No charge	
70	Sewer main-line blockage removal Note: CCTV inspection of sanitary sewer main line and removal of any blockages found. The fee applies for blockages caused by owner's negligence or abuse (i.e. dumping grease, gravel or acids in the sewer). Owner is the developer in new areas, or the company or person responsible in East Gwillimbury-assumed areas.	Cost-plus	
<b>Tampering of Water Valve</b>			
71	In the event that the water meter is found to be tampered with (including but not limited to the shut off valve), it is at the Town's discretion to bill up to four times the historic water usage.		

Note: Cost-plus means the cost incurred by Environmental Services to perform the service plus a 20% administration charge and applicable tax.

## Schedule “J” To By-law 2015-078

### By-law Branch and Licensing Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
<b>By-law Branch</b>			
1	An inspection fee when an inspection of the property determines the use of the property does not comply with the Town's zoning by-law.	\$75	Per inspection
2	A file management fee when a zoning notice has been issued against the property	\$150	Per property
3	A file management fee when a zoning notice has been registered on title.	\$500	Each
4	An inspection fee when an inspection of the property confirms that the property does not comply with any of the Town's maintenance by-laws.	\$75	Per inspection
5	A file management fee applied when an Order / Notice has been issued against a property.	\$150	Per property
6	A file management fee applied when an Order / Notice has been registered on title.	\$500	Each
7	A file management fee when work is carried out by the Town on behalf of the property owner.	Cost of work plus 25% admin fee	
<b>Fill</b>			
8	Fill less than 1,000 m <sup>3</sup>	\$250 plus \$0.80/m <sup>3</sup> (maximum of \$1,050)	
9	Fill between 1,000 m <sup>3</sup> and 5,000 m <sup>3</sup>	\$500 plus \$0.70/m <sup>3</sup> (maximum of \$4,000)	
10	Fill between 5,000 m <sup>3</sup> and 10,000 m <sup>3</sup>	\$1,500 plus \$0.60/m <sup>3</sup> (maximum of \$7,500)	
11	Fill greater than 10,000 m <sup>3</sup>	\$2,500 plus \$0.50/m <sup>3</sup> (maximum of \$10,000)	
12	Engineering site inspection	\$250	Per inspection
13	Expired permit renewal fee	\$200	Per permit
	Note: The Town may engage legal, engineering, hydrology, environmental and landscape consultants to evaluate studies and/or agreements in which case the costs incurred will be charge back to the applicant plus a 10% administrative charge.		
<b>Fencing</b>			
14	In ground and Above Ground Pools and Hot Tubs (Municipally or privately serviced lots)	\$150	Per review
15	Enclosed Variance	\$300	Each
<b>Signs</b>			
16	Ground Sign	\$250	Per review
17	Wall, Off-site Town Business or Sandwich Board Sign	\$106	Per review
18	Portable Sign	\$106 plus \$200 deposit	Per review
19	Minor Variance Sign	\$400	Per review
20	Sign Removal (Elections)	\$10	Per day
21	Committee Variance	\$400	Per review

22	Sign Removal	\$10	Per day
23	Development Sign	\$250	Per review
<b>Adult Entertainment Licensing Fees</b>			
24	Owner who is not the operator of the adult entertainment parlour – Initial licence fee	\$1,085	Per licence
25	Owner who is not the operator of the adult entertainment parlour – Annual renewal fee	\$1,031	Per licence
26	Owner who is the operator of the adult entertainment parlour – Initial licence fee	\$2,170	Per licence
27	Owner who is the operator of the adult entertainment parlour – Annual renewal fee	\$2,116	Per licence
28	Operator of an adult entertainment parlour – Initial licence fee	\$977	Per licence
29	Operator of an adult entertainment parlour – Annual renewal fee	\$922	Per licence
30	Class A adult videotape parlour – Initial licence fee	\$543	Per licence
31	Class A adult videotape parlour – Annual renewal fee	\$271	Per licence
<b>Animal Control</b>			
32	Licence of animal	\$30	Per licence
33	Licence of animal for senior citizen	\$25	Per licence
34	Replacement licence	\$7	Per licence
35	Licence of service animal	No charge	
<b>Body Rub Parlour</b>			
36	Body rub parlour – Initial Fee	\$962	Per licence
37	Body rub parlour – Renewal Fee	\$962	Per licence
38	Attendants – Initial Fee	\$574	Per licence
39	Attendants – Renewal Fee	\$378	Per licence
40	Operators – Initial Fee	\$574	Per licence
41	Operators – Renewal Fee	\$378	Per licence
<b>Refreshment Vehicles</b>			
42	Refreshment Vehicle / Catering Truck	\$275	Per licence
43	Fruit and Vegetable Wagon and/or Cart, Flower Cart	\$275	Per licence
<b>Salvage Yards</b>			
44	Salvage Yard Licence	\$200	Per licence
<b>Second Hand Goods</b>			
45	Annual Fee for Licence	\$150	Per year
<b>Taxicabs Owners, Brokers and Drivers</b>			
46	New taxicab owner's licence	\$696	Per licence
47	Renewal taxicab owner's licence	\$320	Per licence
48	New taxicab broker's licence	\$696	Per licence
49	Renewal taxicab broker's licence	\$320	Per licence

50	New taxicab driver's licence	\$314	Per licence
51	Renewal taxicab driver's licence	\$151	Per licence
52	Priority list annual fee	\$200	Per licence
53	Replacement fee for taxicab driver's ID card	\$7	Per licence
54	Replacement fee for taxicab driver's or owner's licence	\$7	Per licence
55	Replacement fee for loss of owner's plate	\$30	Per licence
56	Replacement fee for each tariff card	\$7	Per licence
57	Replacement fee for loss of licence or licence certificate	\$7	Per licence
58	Note: Where an applicant for taxicab broker's licence does not have a business office within the municipality, an additional fee of \$100 per year will be charged.		
<b>Use of Town Highways</b>			
59	Event of Town Highway	\$250	Per event

## Schedule “K” To By-law 2015-078

### Public Works Department Fees

	<b>Service Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
1	Road Occupancy Permit (Base Fee)	\$55	Per permit
2	Road Occupancy Permit (Underground Work Only)	\$475	Per permit
3	Municipal Consent (Includes Road Occupancy Permit)	\$780	Per application
4	Blue Box - 16 Gallon	\$8.00	Per box
5	Blue Box - 22 Gallon	\$10.00	Per box
6	Green Bin	\$19.80	Per bin
7	Kitchen Catcher	\$4.95	Each

## Schedule “L” To By-law 2015-078

### Parks and Recreation Fees

	<b>Service/Facility Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
<b>Mobile Stage Rental</b>			
1	Non-profit East Gwillimbury group - half day	\$291.10	Per half day
2	Non-profit East Gwillimbury group - full day	\$420.25	Per full day
3	Non-profit East Gwillimbury group - security deposit	\$250	Each
4	For-profit East Gwillimbury group - 4 hour minimum	\$581.18 plus \$85 for each additional hour	Per 4 hours plus hourly rate
5	For-profit East Gwillimbury group - security deposit	\$250	Each
6	Non-profit group outside of East Gwillimbury - 4 hour minimum	\$581.18 plus \$85 for each additional hour	Per 4 hours plus hourly rate
7	Non-profit group outside of East Gwillimbury - security deposit	\$250	Each
8	For-profit group outside of East Gwillimbury - 8 hour minimum	\$1,378.63 plus \$170.15 for each additional hour	Per 8 hours plus hourly rate
9	For-profit group outside of East Gwillimbury - security deposit	\$500	Each
10	Council committees: Canada Day, Car Show, Music at Civic Square, Santa Claus Parade, etc.	No charge	
<b>Event Operating Costs – Labour</b>			
11	Parks Supervisor	\$64.95	Per hour
12	Full-Time Park Attendant	\$54.12	Per hour
13	Seasonal Park Attendant	\$21.65	Per hour
<b>Event Operating Costs – Equipment</b>			
14	Dump Truck - Heavy Duty	\$33.93	Per hour
15	Pick-up Truck - Heavy Duty	\$33.93	Per hour
16	Pick-up Truck - Light Duty	\$28.27	Per hour
17	Jeep - 4x4	\$28.27	Per hour
18	Tractor	\$33.93	Per hour
19	Utility Vehicle - 4x4	\$33.93	Per hour
20	Riding Mower - Large (10ft. Wide)	\$33.93	Per hour
21	Riding Mower - Small (5ft. Wide)	\$16.96	Per hour
22	Trailer - All Sizes	\$33.93	Per hour

	<b>Service/Facility Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
<b>Event Operating Costs – Other</b>			
23	Park Event Set-up Fee (includes up to 6 tables and 6 garbage receptacles)	\$152	Per event, per day
24	Additional Parks Set-up Fee (in addition to parks event set-up fee, for up to 5 more tables and 5 more garbage receptacles)	\$42	Per event, per day
25	Portable Hand Wash Station (in addition to any existing station on site)	\$115	Per event, per day
26	Portable Toilet / Regular Unit (in addition to any existing toilet on site)	\$105	Per event, per day
27	Portable Toilet / Barrier Free Unit (in addition to any existing toilets on site)	\$135	Per event, per day
<b>Holland Landing Community Centre</b>			
28	York Trillium Room, Monday – Thursday	\$293.50	Per day
29	York Trillium Room, Friday – Sunday	\$595.50	Per day
30	York Trillium Room, Weekday 3 Hour Rental	\$143.50	Per 3 hours
31	York Trillium Room, New Year's Eve	\$739.00	Per day
32	Golden Anchor Room, Monday – Thursday	\$120.00	Per day
33	Golden Anchor Room, Friday – Sunday	\$252.25	Per day
34	Golden Anchor Room, Weekday 3 Hour Rental	\$58.50	Per 3 hours
35	Simcoe Room, Monday – Thursday	\$68.75	Per day
36	Simcoe Room, Friday – Sunday	\$147.50	Per day
37	Simcoe Room, Weekday 3 Hour Rental	\$38.00	Per 3 hours
38	Golden Anchor/Simcoe Room, Monday – Thursday	\$185.50	Per day
39	Golden Anchor/Simcoe Room, Friday – Sunday	\$403.00	Per day
40	Golden Anchor/Simcoe Room, Weekday 3 Hour Rental	\$94.50	Per 3 hours
41	Golden Anchor/Simcoe Room, New Year's Eve	\$497.25	Per day
42	Dalhousie Room, Monday – Thursday	\$68.75	Per day
43	Dalhousie Room, Friday – Sunday	\$147.50	Per day
44	Dalhousie Room, Weekday 3 Hour Rental	\$38.00	Per 3 hours
<b>River Drive Park Community Centre</b>			
45	Monday – Thursday	\$81.00	Per day
46	Friday – Sunday	\$173.25	Per day
47	Weekday 3 Hour Rental	\$43.25	Per 3 hours
48	New Year's Eve	\$216.25	Per day
<b>North Union Community Centre</b>			
49	Monday – Thursday	\$38.00	Per day
50	Friday – Sunday	\$109.75	Per day
51	New Year's Eve	\$278.75	Per day

	<b>Service/Facility Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
<b>Ross Family Complex</b>			
52	Program Room/Seniors Room	\$22.50	Per hour
53	Gymnasium (Organization)	\$46.25	Per hour
54	Gymnasium (General Public)	\$58.50	Per hour
<b>Mount Albert Community Centre</b>			
55	Monday – Thursday	\$90.75	Per day
56	Friday – Sunday	\$222.50	Per day
57	Weekday 3 Hour Rental	\$44.00	Per 3 hours
58	New Year's Eve	\$278.75	Per day
<b>Mount Albert Lions Community Centre</b>			
59	Monday – Thursday	\$136.25	Per day
60	Friday	\$340.25	Per day
61	Saturday	\$494.00	Per day
62	Sunday	\$192.75	Per day
63	New Year's Eve	\$548.50	Per day
<b>North/South Hall</b>			
64	Monday – Thursday	\$98.50	Per day
<b>East Gwillimbury Sports Complex</b>			
65	Canada Hall, Monday – Thursday	\$336.25	Per day
66	Canada Hall, Friday – Sunday	\$673.50	Per day
67	Canada Hall, Weekday 3 Hour Rental	\$195.75	Per 3 hours
68	Canada Hall, New Year's Eve	\$807.75	Per day
69	Hall A/Hall B, Monday – Thursday	\$168.00	Per day
70	Hall A/Hall B, Friday – Sunday	\$336.25	Per day
71	Hall A/Hall B, Weekday 3 Hour Rental	\$97.50	Per 3 hours
72	Ontario Loft, Full Day Rental	\$33.00	Per day
73	Ontario Loft, 3 Hour Rental	\$16.75	Per 3 hours
<b>Arena Floor</b>			
74	Private	\$68.75	Per hour
75	Organization	\$65.50	Per hour
<b>East Gwillimbury Civic Centre</b>			
76	Holland Landing Room, Monday – Friday (Between 9AM - 4:30PM)	\$88.00	Per half day
77	Holland Landing Room, Monday – Friday (Between 9AM - 4:30PM)	\$147.00	Per day
78	Holland Landing Room, Monday – Friday (Between 4PM – 10PM)	\$239.00	Per rental
79	Holland Landing Room, Weekends	\$239.00	Per half day

	<b>Service/Facility Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
80	Holland Landing Room, Weekends	\$479.00	Per day
81	Holland Landing Room, Inquests	\$147.00	Per day
82	Mount Albert Room, Monday – Friday (Between 4PM – 10PM)	\$179.00	Per rental
83	Mount Albert Room, Weekends	\$179.00	Per half day
84	Mount Albert Room, Weekends	\$358.00	Per day
85	Mount Albert Room, Inquests	\$120.00	Per day
86	Atrium, Monday – Friday (Between 4PM – 10PM)	\$298.00	Per rental
87	Atrium, Weekends	\$252.00	Per half day
88	Atrium, Weekends	\$507.00	Per day
89	Council Chambers, Inquests	\$236.00	Per day
90	Coffee	\$31.00	Per booking
<b>Picnic Shelters</b>			
91	Picnic Shelters	\$26.75	Per day
<b>Ice Rates</b>			
92	Monday – Friday, Non Prime (6AM – 6PM, or, 11PM – 12AM)	\$117.99	Per 50 minutes
93	Monday – Friday, Prime (6PM – 11PM)	\$189.46	Per 50 minutes
94	Saturday – Sunday, Prime (6AM – 11PM)	\$189.46	Per 50 minutes
95	Saturday – Sunday, Non Prime (11PM – 12AM)	\$117.99	Per 50 minutes
<b>Organization Rates (Minor Hockey and Figure Skating Club)</b>			
96	Minor, Prime	\$154.28	Per 50 minutes
97	Minor, Non Prime	\$110.75	Per 50 minutes
98	Early Morning	\$55.87	Per 50 minutes
<b>Recreational Skating</b>			
99	Public Skating – Adult	\$2.00	Per visit
100	Public Skating – Youth	\$1.00	Per visit
101	Shinny Hockey	\$6.00	Per visit
<b>Floor Rates</b>			
102	Organization	\$68.75	Per 50 minutes
103	Public	\$65.50	Per 50 minutes
<b>Softball Diamonds</b>			
104	Major (Adult)	\$17.14	Per 90 minutes
105	Major (Youth)	\$10.93	Per 90 minutes
106	Minor (Adult)	\$6.67	Per 90 minutes
107	Minor (Youth)	\$5.50	Per 90 minutes
108	Hydro (Adult)	\$11.75	Per 90 minutes

	<b>Service/Facility Provided</b>	<b>Fee</b>	<b>Unit of Measure</b>
109	Hydro (Youth)	\$11.75	Per 90 minutes
<b>Tournament Softball Diamonds</b>			
110	Major (Adult)	\$13.77	Per 90 minutes
111	Major (Youth)	\$9.57	Per 90 minutes
112	Minor (Adult)	\$6.00	Per 90 minutes
113	Minor (Youth)	\$5.38	Per 90 minutes
114	Hydro (Adult)	\$11.75	Per 90 minutes
115	Hydro (Youth)	\$11.75	Per 90 minutes
<b>Soccer Pitches/Football Fields</b>			
116	Major (Adult)	\$17.86	Per 120 minutes
117	Major (Youth)	\$11.97	Per 120 minutes
118	Mini (Adult)	N/A	Per 120 minutes
119	Mini (Youth)	\$6.00	Per 120 minutes
120	Minor (Adult)	N/A	Per 120 minutes
121	Minor (Youth)	\$10.25	Per 120 minutes
122	Hydro (Adult)	\$22.04	Per 120 minutes
123	Hydro (Youth)	\$22.04	Per 120 minutes
<b>Tournament/Soccer Pitch</b>			
124	Major (Adult)	\$15.58	Per 120 minutes
125	Major (Youth)	\$10.25	Per 120 minutes
126	Mini (Adult)	N/A	Per 120 minutes
127	Mini (Youth)	\$6.00	Per 120 minutes
128	Minor (Adult)	N/A	Per 120 minutes
129	Minor (Youth)	\$10.25	Per 120 minutes
130	Hydro (Adult)	\$22.04	Per 120 minutes
131	Hydro (Youth)	\$22.04	Per 120 minutes
<b>Recreation Program Pricing Formula</b>			
132	<p>This pricing formula has been set up to include all costs associated with operating recreation program within Town facilities:</p> <p>Instructor's Wages + Material Costs + 24% Facility Fee (divided by) Minimum Participants + \$1.00 Administration Fee per Participant = Program Cost</p> <p>Note: Should a program be offered outside a Town facility, the rental cost of the facility would take the place of the 24% facility fee.</p>		